

COVER LETTER

Project No: STPL-5999(001)

Mrs. Jane Doe
District Director of Transportation
Caltrans - Local Assistance
P. O. Box 007
Pickit, CA 90000-0007

Attention: Mr. Roland N. DaMoney,
District Local Assistance Engineer

Dear Mrs. Doe:

Submitted for your consideration is:

FEDERAL REPORT OF EXPENDITURES
LOCAL AGENCY AWARDED CONTRACT
COUNTY OF SOMEWHERE

PROJECT: Sawpit Avenue, PM 13.2-14.5
CONTRACTOR: A thru Z Contractors
RESIDENT ENGINEER: Sam Strait

Sincerely,

Local Agency Representative

Reviewed by:

District 4 Local Assistance Engineer**COVER LETTER-Continued**

Federal Project No.: STPL-5920(001)

Description of Project

The work done consisted, in general, of asphalt concrete overlays on Sawpit Avenue, asphalt concrete replacement, cold planing performed, and shoulder backing and pavement markers and metal beam guardrail installed. Other misc. items and details shown in the project plans, Standard Specifications, and Special Provisions were installed.

Contract Chronology

1.	Bids Opened	03/30/93
2.	Contract Approved by local agency	04/27/93
3.	First chargeable working day	05/21/93
4.	Contract Time (Working Days)	40
5.	Unworkable Days - weather	0
6.	Time Extensions - CCOs	0
7.	Time Extensions - other	0
8.	Number of working days suspended	0
9.	Extended Date of Completion	07/30/93
10.	Date work accepted by Resident Engineer	09/21/93
11.	Liquidated damage days charged (calendar days)	0
12.	Date accepted by County Supervisors	09/21/93

REPORT OF EXPENDITURES CHECKLIST

Federal-aid Project Number: _____

Project Name: _____

Project Location: _____

- () Final Inspection of Federal-aid Project (See Exhibit 17-B for FHWA Full Oversight projects) or Local Agency Final Inspection Form (See Exhibit 17-C for State-Authorized projects)
- () Final Invoice (See Exhibit 17-D)
- () Final Detail Estimate
- () Change Order Summary (See Exhibit 17-E)
- () Statement of the existence or absence of liquidated damages and/or contractor's claims(See Exhibit E)
- () Date of completion:_____
- () Date of acceptance:_____
- () Final Report- Utilization of Disadvantaged Business Enterprise(DBE), First-Tier Subcontractors (See Exhibit 17-F)
- () Materials Certificate (Exhibit 17-G)
- () Statement of Materials and Labor Used by Contractors Involving Federal Funds, FHWA Form-47 (See Exhibit 17-H) (for all NHS projects > \$1.0 million, except for force account, installation of protective devices and railroad grade crossings, or highway beautification)
- () * Report of Completion of Structure (two copies) (*Shall include one set of "As Built" Plans*)(See Exhibit 17-I and Exhibit 17-J)
- () Disadvantaged Business Enterprises (DBE) Certification Status Change (Exhibit 17-O)

Note: A single submittal of all these documents will facilitate timely project closure.

* Additional documents required on bridge/major structural project or projects, which meet specified conditions (described under **Reports at Completion of Contract**). Send Original copy to structures

Distribution (all projects): (1) Original Report of Expenditures (2) Local Agency project files

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